

ALABAMA 9-1-1 BOARD MEETING
1 Commerce Street
Montgomery, AL 36104
 Minutes of 3/24/2020

Pursuant to proper notice, there was an emergency board meeting of the Alabama 9-1-1 Board held on March 24, 2020 at 10:00 a.m. by video teleconference. The meeting was called to order by Chairperson Evelyn Causey. Ms. Leah Missildine, Executive Director, took roll:

Alan Campbell, Vice Chair	<input checked="" type="checkbox"/> Present <input type="checkbox"/> Absent
Evelyn Causey, Chair	<input checked="" type="checkbox"/> Present <input type="checkbox"/> Absent
Melissa Dove	<input checked="" type="checkbox"/> Present <input type="checkbox"/> Absent
Larry Fisher, Secretary/Treasurer	<input checked="" type="checkbox"/> Present <input type="checkbox"/> Absent
Wayne Hutchens	<input type="checkbox"/> Present <input checked="" type="checkbox"/> Absent
Fred Johnson	<input checked="" type="checkbox"/> Present <input type="checkbox"/> Absent
John Nettles	<input checked="" type="checkbox"/> Present <input type="checkbox"/> Absent
Robert Smith	<input checked="" type="checkbox"/> Present <input type="checkbox"/> Absent
Brandon Wallace	<input checked="" type="checkbox"/> Present <input type="checkbox"/> Absent
Tim Webb	<input checked="" type="checkbox"/> Present <input type="checkbox"/> Absent
Jeremy Williams	<input checked="" type="checkbox"/> Present <input type="checkbox"/> Absent
Terry Womack	<input checked="" type="checkbox"/> Present <input type="checkbox"/> Absent

The agenda was circulated electronically. Chairperson Ms. Evelyn Causey asked for approval of the agenda. It was unanimously approved with no objections. Guest introductions were made. Ms. Terry Womack joined the meeting at 10:11.

Ms. Missildine announced the purpose of the meeting was to discuss continuity of operations in light of the COVID-19 pandemic. The building, and subsequently the office, is closed to visitors, but the staff is continuing to work remotely in an effort to remain responsive to 911 stakeholders and to continue essential daily activities requested by ECDs and PSAPs.

Ms. Missildine introduced Mr. Anderson Brooms, the recently hired GIS Program Manager for the Board. He and Mr. Adam Brown have been working with the state GIS office to develop a map on Alabama GeoHub to show PSAP staffing levels during the pandemic.

Mr. Caleb Branch discussed ANGEN and INdigital’s readiness to respond to PSAP and ECD needs. He reviewed the trouble reporting process, routing policies and how to change them if needed, and call volume related to COVID-19.

Ms. Missildine reviewed several approaching deadlines for the Administrative Rules Amendments and Contract Review processes that have already been initiated and how they are impacted by pandemic postponements and cancellations. She discussed the Evaluation Committee’s meeting regarding the legal services RFP and their recommendation of Brunson,

Barnett & Sherrer as well as their charge for her to negotiate a contract with said firm. She noted the compact timeline with the April Board Meeting and the Contract Review Committee Meeting sharing that paperwork must be filed by March 26, 2020 to be included on the agenda for April 9th's meeting. If the Board does not approve the contract at the April 8th Board Meeting, the contract will be pulled from the Contract Review Committee agenda. She assured the Board that nothing will move forward without the Board's approval of a contract on April 8, 2020. Ms. Missildine conveyed the Board's and staff's need to continue with this process in order to continue with routine or unexpected business as well as legal compliance.

Ms. Missildine requested of the Board pursuant to the March 18, 2020 Proclamation by Governor Ivey and all subsequent orders, laws, rules, or regulations issued pursuant hereto, to give the Executive Director authority to take necessary actions limited to matters within the Board's statutory authority that is necessary to respond to COVID-19 and necessary to perform essential minimum functions of the governmental body excluding any financial outlays that need to be reviewed by the Executive Committee and shall remain in full force and effect for the duration of the public health emergency unless rescinded or extended by proclamation. Mr. Larry Fisher made the motion. Mr. Robert Smith seconded the motion. There was no additional discussion. Ms. Missildine asked for a roll call vote and Ms. Causey approved. Vote was taken according to the roll and it was unanimously in favor of the recommendation.

Alan Campbell, Vice Chair	<input checked="" type="checkbox"/> Yay <input type="checkbox"/> Nay
Evelyn Causey, Chair	<input checked="" type="checkbox"/> Yay <input type="checkbox"/> Nay
Melissa Dove	<input checked="" type="checkbox"/> Yay <input type="checkbox"/> Nay
Larry Fisher, Secretary/Treasurer	<input checked="" type="checkbox"/> Yay <input type="checkbox"/> Nay
Wayne Hutchens	<input type="checkbox"/> Yay <input type="checkbox"/> Nay <input checked="" type="checkbox"/> Absent
Fred Johnson	<input checked="" type="checkbox"/> Yay <input type="checkbox"/> Nay
John Nettles	<input checked="" type="checkbox"/> Yay <input type="checkbox"/> Nay
Robert Smith	<input checked="" type="checkbox"/> Yay <input type="checkbox"/> Nay
Brandon Wallace	<input checked="" type="checkbox"/> Yay <input type="checkbox"/> Nay
Tim Webb	<input checked="" type="checkbox"/> Yay <input type="checkbox"/> Nay
Jeremy Williams	<input checked="" type="checkbox"/> Yay <input type="checkbox"/> Nay
Terry Womack	<input checked="" type="checkbox"/> Yay <input type="checkbox"/> Nay

Ms. Missildine opened the call to any comments or questions from the Board Members. None were heard.

Ms. Missildine announced that the regular March Board Meeting is currently rescheduled to take place on April 8, 2020 at 10:00 a.m. She stressed that the goal is for a physical quorum and all precautions will be taken to protect the Board.

Ms. Causey opened the call to any comments or questions from the guests. None were heard.

Mr. Robert Smith moved to adjourn the meeting. Mr. Larry Fisher seconded. The meeting was adjourned at 10:55 a.m.

Approved this 20th day of May 2020.



SECRETARY/TREASURER



CHAIR